



# CALENDAR | 2017 - 2018

Academic year

You can download the registration forms from our web page: [www.clm-granada.com](http://www.clm-granada.com)

## INTENSIVE SPANISH LANGUAGE COURSES (CILE)

DATES	PRICES			
	Level Tests	2 Weeks (40h)	3 Weeks (60h)	4 Weeks (80h)
September 2017	1 September	4-18 September	4-22 September	4-29 September
	14 September	18-29 September		
October 2017	29 September	2-17 October	2-24 October	2-31 October
	17 October	18-31 October		
November 2017	2 November	3-16 November	3-23 November	3-30 November
	16 November	17-30 November		
December 2017	1 December	4-20 December		
January 2018	8 January	9-22 January	9-29 January	
February 2018	30 January	31 Jan-13 Feb.	31 Jan.-20 Feb.	31 Jan.-27 Feb.
	13 February	14-27 February <sup>1</sup>		
March 2018	1 March	2-15 de March	2-22 March	
April 2018	2 April	3-16 April	3-23 April	3-27 April
	13 April	16-27 April <sup>1</sup>		
May 2018	2 May	4-17 May	4-24 May	4-30 May
	17 May	18-30 May <sup>1</sup>		
June 2018	4 June	5-18 June	5-25 June	5 June - 2 July
	18 June	19 June-2 July		
July 2018	3 July	4-17 July	4-24 July	4-31 July
	16 July	17-31 July <sup>1</sup>		
August 2018	1 August	2-16 August	2-23 August	2-30 August
	16 August	17-30 August		

	Registration Fee	Course Fee	Total Fee
40 hours	176 €	264 €	440 €
60 hours	264 €	396 €	660 €
80 hours	304 €	455 €	759 €
120 hours	450 €	676 €	1,126 €
160 hours	594 €	890 €	1,484 €
200 hours	733 €	1,100 €	1,833 €
240 hours	869 €	1,304 €	2,173 €
280 hours	1,002 €	1,502 €	2,504 €

■ Students who opt for a 200-hour course or longer are entitled to a discount (included in this table). This discount is only applicable when the courses chosen are consecutive and booked for at the same time.

■ It is also possible to take courses longer than 280 hours. Please ask us for prices.

### PUBLIC HOLIDAYS AND DAYS WITH NO CLASS

- > 15th September 2017
- > 12th and 13th October 2017
- > 1st November 2017
- > 6th, 7th and 8th December 2017
- > 28th February 2018
- > Easter Holidays: from 26th to 30th March 2018
- > 30th April, 1st and 3rd May 2018
- > Corpus Christi: 31st May and to 1st June de 2018
- > 15th August 2018

\* Days 19th, 20th, 21st and 22nd September, 6th, 13th, 20th and 27th April and 24th, 25th, 28th and 29th May classes will be 5 hours / day  
In the 40-hour courses in the second half of each month we are unable to accept absolute beginners

## INTENSIVE SPANISH LANGUAGE AND CULTURE COURSES (CILYC)

	Total Hours	Dates	Level Test	Registration Fee	Course Fee	Total Fee
June 2018	90 hours	5 June-2 July	4 June	436 €	654 €	1,091 €
July 2018	90 hours	4-31 July	3 July	436 €	654 €	1,091 €

### PUBLIC HOLIDAYS AND DAYS WITH NO CLASS

- > Corpus Christi: 31st May and to 1st June de 2018

## SPANISH LANGUAGE AND CULTURE SUBJECTS

	DATES			PRICES		
	June	July	August	Registration Fee	Course Fee	Total Fee
10hr Subject	5th-18th June	4th-17th July	2nd-16th August	55 €	83 €	138 €
22,5hr Subject	5th June-2nd July	4th-31st July	2nd-30st August	124 €	186 €	310 €
45hr Subject	5th June-2nd July	4th-31st July	2nd-30st August	248 €	372 €	620 €
Level Test	4th June	3rd July	1st August			

### PUBLIC HOLIDAYS AND DAYS WITH NO CLASS

- > Corpus Christi: 31st May and to 1st June de 2018
- > 15th August 2018

# HISPANIC STUDIES COURSE (CEH) / SPANISH LANGUAGE AND CULTURE COURSE (CLCE)

	Total Hours	Dates	Level Test	Registration Fee	Course Fee	Total Fee
Fall 2017	225 hours	2nd October 2017 - 20 Dec. 2017	25 Sept.*	688 €	1,033 €	1,721 € *2
Spring 2018	225 hours	1st February 2018 - 25th May 2018	24 Jan*	688 €	1,033 €	1,721 € *2
Fall 2017 + Spring 2018	450 hours	2 October 2017 - 25th May 2018	25 Sept.*	1,216 €	1,824 €	3,040 €
Individual Subjects	45h/subj.			237 €/subj.	355 €/asig.	592 €/asig
Individual Internships 120hrs	120 hours			391 €	586 €	977 €

Students who are taking 5 subjects in any semester have the option of taking an additional subject at a special price of 344 €.

\* The level test will take place in the afternoon/evening.

\*2 If you choose to take a 120-hour internship, the price per semester for the Hispanic Studies course or Spanish Language and Culture Course will be 2,106 euros.

## FALL 2017

	Monday and Wednesday Subjects	Tuesday and Thursday Subjects
Classes on Friday	27th October and 1st December	20th October
End of Classes	13th December	14th December
Exam Period	18th and 20th December	15 and 19 December

## SPRING 2018

	Monday and Wednesday Subjects	Tuesday and Thursday Subjects
Classes on Friday	2nd March and 6th April	23th February and 18th May
End of Classes	21st May	18th May
Exam Period	23rd and 25th May	22nd and 24th May

### PUBLIC HOLIDAYS AND DAYS WITH NO CLASS

- > 12th and 13th October 2017
- > 1st November 2017
- > 6th, 7th and 8th December 2017
- > 28th February 2018
- > Easter Holidays: 26th - 30th March 2018
- > 30th April, 1st and 3rd May 2018

## OPTIONAL JANUARY COURSE (CCE)

	Total Hours	Dates	Level Test	Registration Fee	Course Fee	Total Fee
Writers from Granada	45 hours	9th - 29th January 2018	8th Jan.	237 €	355 €	592 €
Spanish Phonetics	45 hours	9th - 29th January 2018	8th Jan.	237 €	355 €	592 €
The Spanish Song: Traditional, Artistic and Commercial Songs	45 hours	9th - 29th January 2018	8th Jan.	237 €	355 €	592 €

Please note: Maximum of 30 students per subject. Students taking CEH or CLCE in the Spring can enrol on a maximum of 2 subjects.

## MODERN LANGUAGE COURSES

ARABIC\*, ENGLISH, FRENCH, GERMAN, ITALIAN, JAPANESE, PORTUGUESE AND SWEDISH

	Total Hours	Level Test	Dates
Fall 2017	45 hours	-	October - December 2017
Spring 2018	45 hours	-	February - March 2018.

\* Arabic will be taught at the same time as the CEH and CLCE courses

## COURSES IN SPANISH AS A FOREIGN LANGUAGE (CELE)

	Total Hours	Hours per Week	Dates	Level Test	Payment in Instalments	Single Payment	UGR STUDENTS PRICES Payment in Instalments	Single Payment
Fall 2017	60 hours	6 hours	2nd Oct. 2017 - 14 December 2017	22 Sept.*	575 € (2 instalments of 287.50 €)	546 €	546 € (2 instalments of 273 €)	519 €
Spring 2018	60 hours	6 hours	26th February 2018 - 17 May 2018	16 February	575 € (2 instalments of 287.50 €)	546 €	546 € (2 instalments of 273 €)	519 €
Complete Course	120 hours	6 hours	2nd October 2017 - 17 May 2018	22 Sept.*	1,035 € (4 instalments of 258.75 €)	983 €	983 € (4 instalments of 245.75 €)	934 €

\* The level test will take place in the afternoon/evening

**Fall 2017** | Monday and Wednesday groups finish on 13th December  
Tuesday and Thursday groups finish on 14th December

**Spring 2018** | Monday and Wednesday groups finish on 16th May  
Tuesday and Thursday groups finish on 17th May

### PUBLIC HOLIDAYS AND DAYS WITH NO CLASS

- > 12th and 13th October 2017
- > 1st November 2017
- > 6th, 7th and 8th December 2017
- > 28th February 2018
- > Easter Holidays: from 26th to 30th March 2018
- > 30th April, 1st and 3rd May 2018

## ACCOMMODATION

- **1. Hotels and hostels:** Prices vary depending on the establishment.
- **2. Home-stays.** This type of accommodation includes breakfast, lunch and dinner (full board) and laundry once a week:  
For longer stays (over 1 month) these are the prices:
  - Single room (Including management fees): 818 € per month
  - Shared double room (Including management fees): 740 € per month

For short stays (less than a month) and in the months of June, July, August and September, the price is 31 € per day in both double and single rooms depending on availability.
- **3. Students Halls of Residence:**  
Prices vary according to residence and contracted services. There are the following types:
  - Single room full board.
  - Double room with full board.
  - Single room with shared kitchen.
  - Double room accommodation only.
- **4. Apartments and rooms in shared houses or flats:** Prices vary depending on the area and the quality of accommodation.  
This option is managed directly by a company called Aluni. Therefore, the service relationship is directly between the student and Aluni. CLM has a collaboration agreement with them that allows you to have a 20% discount on the cost of processing of the rental contract if you present a document proving that you will be studying at our centre. More info: [www.aluni.net](http://www.aluni.net)

**MEDICAL INSURANCE:** CLM can organize medical insurance for students who need it. Please ask for more information.

## Calendar for Academic Year 2017 - 2018

September 2017							October 2017							November 2017							December 2017						
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D
				1	2	3							1			1	2	3	4	5				1	2	3	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31				
							30	31																			
January 2018							February 2018							March 2018							April 2018						
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31	26	27	28	26	27	28	29	30	31	23	24	25	26	27	28	29									
																				30							
May 2018							June 2018							July 2018							August 2018						
L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D	L	M	X	J	V	S	D
	1	2	3	4	5	6				1	2	3							1				1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30	31						
													30	31													

### CLM WILL CLOSE ON THE FOLLOWING DAYS:

[2017] - 15 September - 12 October - 1 November - 6, 8 and 25 December

[2018] - 1 and 2 January - 28 February - 29 and 30 March, 1, 3 and 31 May - 1 June - 15 August

### DAYS WITH NO CLASS:

[2017] - 13 October - 7 and 26 to 29 December

[2018] - 3 and 4 January - 26 to 28 March - 30 April

Dates are subject to any changes introduced by the Public Sector in the final work schedules of each calendar year.



# GENERAL REGULATIONS FOR SPANISH COURSES

THESE RULES AND REGULATIONS APPLY TO ALL STUDENTS ENROLLED ON COURSES AND IGNORANCE IS NO DEFENCE.

## AGE AND PREVIOUS STUDIES

Students must be at least 16 years old and have finished high school or compulsory secondary education.

## REGISTRATION AND PAYMENT OF COURSES

The registration forms can be downloaded from our web page ([www.clm-granada.com](http://www.clm-granada.com)).

To reserve a place, the appropriate registration form must be filled out and sent to the CLM Secretariat together with a copy of payment (covering the registration fee, an instalment or the course fee depending on what is required for each case).

Payment should be made in euros by bank transfer to our current account and made payable to the Centro de Lenguas Modernas. Please ensure that the student's name is clearly indicated on this transfer. CLM will only recognise as payment the amount received therefore students must meet any bank charges incurred. Payment can also be made over the phone by giving your **credit card** details. Some courses have the option of on-line registration and payment.

**The total fee of each course (registration + course fees) must be paid before students take the level test (except the CELE course). Without full payment, students cannot start their course.**

Students who register on-line for the CELE course pay once they know their level test results but before choosing their group and timetable.

Discounts only apply to the courses mentioned and provided they are booked for at the same time.

Since the number of places on any course or subject is limited for pedagogical reasons, CLM may close the official enrolment period earlier than anticipated, once all available places have been filled. Admission is carried out strictly according to the order in which registration forms are received. Thus, in order to guarantee a place, students should register as soon as possible. However, if places are still available, students can register up to two days before the level test. In the case of courses involving different subjects, the chosen options and group should be clearly marked on the registration form in order to guarantee places. Students can check which groups are available from the timetable published on the CLM web site (only CEH and CLCE).

## LEVEL TEST

Students must take a compulsory level test on the day specified in the course calendar.

For some courses students are required to have a certain command of the language which they must demonstrate in the level test otherwise they will not be able to enrol on the chosen course.

Those students who do not pass the level test for the Hispanic Studies Course or the Spanish Language and Culture Course can enrol on a different course.

The level test lasts between 2 and 3 hours (3 and 4 hours for the Hispanic Studies and Spanish Language and Culture Courses) which are not included in the total number of teaching hours.

## ENROLMENT

Once the results of the level test have been published, students have two days to fill out their enrolment form in the Secretariat. Students must provide a photocopy of their passport and two recent passport-sized photos.

CELE students who have registered on-line should upload the required documentation.

In CEH and CLCE, students have five days starting from the first day of the course to make any necessary changes to their enrolment. In the case of CILE and CILYC, the dates for any changes are as follows: 40 hrs course: first two days; 60 hrs course: first three days; 80/90hrs courses: first four days. In the CELE course, students have one week to change.

N.B. If changes to enrolment in the Hispanic Studies Course or the Spanish Language and Culture Course mean that students are registered for fewer than four subjects, these subjects will be charged as individual subjects.

## EXAMS

Students who have attended less than 80% of classes will not be entitled to take the final exam. The final exams for subjects in the Hispanic Studies Course or the Spanish Language and Culture Course will take place in the final week of the course, in line with the official CLM calendar drawn up by the Director's Office. During the exam week there are no classes. Exams may not be taken on any other date. The deadline for requesting revision of exams and grades is the last working day of the academic year. The final exam for CILE and CELE takes place on the penultimate day of the course.

## COMMUNICATION WITH STUDENTS

Specific communication or notification relating to the student's course will be made by e-mail or telephone. Timetables, classrooms and other course information, together with activities organised by CLM will be published on the notice boards in the patio and/or the CLM web page ([www.clm-granada.com](http://www.clm-granada.com)).

Student suffering from any form of physical or sensory disability should let CLM know in good time. CLM does not guarantee that it can cover the special needs of these students.

## GRADING SCALE

This scale of grade equivalencies is recommended by the University of Granada but the final interpretation will depend on the university recognising credits.

Spanish Verbal Grade	US Verbal Equivalent	Spanish Number Grade	US Letter Equivalent
Sobresaliente Honor	With Honors	10	A +
Sobresaliente	Excellent	9.0 – 9.99	A
Notable	Very Good	8.5 – 8.99	A -
		8.0 – 8.49	B +
		7.5 – 7.99	B
		7.0 – 7.49	B -
Aprobado	Adequate/ Pass	6.5 – 6.99	C +
		5.5 – 6.49	C
		5.0 – 5.49	C -
Suspenso	Insufficient Fail	4.5 – 4.99	D
		0 – 4.49	F
No Presentado	Incomplete or Exam not taken	-1	NOT APPLICABLE N/A INCOMPLETE
Asistencia Insuficiente	Insufficient Attendance (80% required)	-2	NOT APPLICABLE N/A INCOMPLETE

## REIMBURSEMENTS

- **REGISTRATION FEE:** Only when a course or level is cancelled by CLM will the student be eligible for reimbursement or be offered the possibility of transferring this fee to another course programmed in the same academic year.

- **COURSE FEE:** The course fee will only be reimbursed in exceptional circumstances and, provided that the student presents a written request together with the necessary documents justifying cancellation during the first week of the course. CELE students have two weeks.

If the student wishes to cancel the course once started for a justified reason (supporting documents required), 80% of the hours paid for and not taken will be refunded.

Refusal of a visa or equivalent application is not considered a valid reason for reimbursement. However, in this case the fee may be transferred to another course programmed in the same academic year. The amount paid may not be transferred to a different person in any case. All discounts will be lost on reimbursements.

## CERTIFICATES AND DIPLOMAS

CLM issues the following certificates:

1. Reservation and enrolment certificates. These will be issued a minimum of one week after the date of requested.
2. Grade certificate/transcript. This document states the number of courses hours, the level reached and the grade achieved. This certificate is issued on the completion of each course at CLM (CILE, CEH, CLCE, CILYC, CELE, etc).
3. Diploma in Hispanic Studies. Only students who have taken a total of 10 subjects (CEH Fall and Spring or CLCE Fall and CEH Spring) are entitled to this diploma.

In order to receive any of these certificates, students should fill out a request form in the Secretariat. Students may request a maximum of two certificates per course: reservation and grade certificates or enrolment and grade certificates.

## ACADEMIC CALENDAR

CLM is closed on Saturdays and Sundays. On national, regional and local public holidays, no classes will be taught and the hours will not be made up.